



Tampa FunCoast ASC Agenda November 9, 2013

GSR Orientation 1:15 pm

Open meeting with Service prayer at 2:00 pm:

God grant us knowledge that we may write according to Your Divine precepts. Instill in us a sense of Your purpose. Make us servants of Your will and grant us a bond of selflessness, that this may truly be Your work, not ours, in order that no addict, anywhere need die from the horrors of addiction.

Readings: Purpose and Function:
JFT Meditation (Dec. 17th, Service Meditation):
12 Traditions:
12 Concepts:

Welcome new attendees to ASC:

Welcome any new Groups to ASC:

Secretary's report: (5 min)

Open floor to GSR's with home group issues: (3 min each)

Open floor to anyone wishing to address the ASC: (3 min each)

Roll call: Groups
Sub-committee Chairs
ASC officers

Read from Policy pg. 3: Addressing ASC Body

LDO report: (5 min)

RCM report: (5 min)

Vice Chair report: (5 min)

Sub-committee reports: (5 min each)

Activities
Helpline

H&I
Newsletter
Policy
Public Relations
Convention
FRCNA

Announcements for the good of NA:

Recess: (10 min)

Roll Call: to establish quorum

Serenity Prayer: to reflect on why we are here

Pass the basket: (7th Tradition)

Treasurer's Report:

Read from Policy pg. 3: Discussion of a Motion, a-f

Old Business:

New Business: (3 min per each discussion; cons and pros)

Elections:

Regional Business:

Close the meeting with the Serenity Prayer



Tampa Funcoast ASC Minutes October 12, 2013

Chair: Deb C. (813) 352-4158
Vice Chair: Anna M. (813) 600-9911
Treasurer: Kent C. (813) 230-3044
RCM #1: Ken T (813) 422-8071

Secretary:
Alt. Secretary: Manny G. (813) 638-4490
Alt. Treasurer: Jim H. (813) 892-5263
RCM#2: Caroline C. (813) 569-5519

GSR Orientation opened at 1:15 pm

ASC opened at 2:00 pm by with the Serenity Prayer and Service Prayer.

Readings: Purpose and Function: Josh
Service Meditation: Christine
12 Traditions: John
12 Concepts: Charlie

Welcome new attendees to ASC:

- Donna C
- Brent F

Welcome new groups to ASC:

None

Secretary's Report:

Hi, my name is Manny G and I'm an addict. On the table to my left is the sign-in sheet, announcement sheet and contact list. If your group has elected a new GSR or if you did not receive your minutes this month please update the contact list. Please indicate whether you want your minutes **MAILED, EMAILED or NOT Mailed** in the far right column of the contact sheet. This is to insure that your group receives their minutes in a timely fashion. If you are a new Subcommittee Chair please be sure to update the contact sheet as well. For all members of the ASC who give reports that are included in the ASC monthly minutes I am requesting that you submit these reports typed you can submit the report on the day of area service by memory stick or you can email the report to me by the Wednesday following Area Service. My email address is mannygacet@gmail.com

Located on the table to my left, there are event flyers, literature order forms, GSR report forms, and meeting schedule change forms as well as a box for the GSR reports to be submitted. All meeting changes such as time or location can be put in the GSR report box as well. GSR/Alt GSR **must** fill out a meeting schedule change form so that it can be updated on the meeting schedules and on our website. If you have a Motion Request form to turn in, it must be turned in before we discuss today's New Business or you will have to wait until the next ASC meeting for the new motion to be read on the floor.

\$189.97 was spent on printing and mailing of Area Minutes, Literature Order Forms and GSR Reports.

At today's GSR Orientation there were 2 in attendance. Please be sure to announce the GSR Orientation to all your groups.

According to page 17 of our Policy under removal from the meeting schedule, "If there has not been a representative of the group present for four (4) consecutive ASCs, a group will be removed from the Tampa Funcoast Meeting Schedule. While a group is not required to be a voting member of ASC to be placed on the Tampa Funcoast Meeting Schedule, a representative (not necessary a GSR) must be present for ASC roll call. This ensures that meetings that no longer exist are not placed on the schedule"; therefore, the following groups have been removed from the meeting schedule, attendance and the mailing of minutes due to 4 or more absences: none "If a group has been removed from the Tampa Funcoast Meeting Schedule, it may be placed back on the list by sending a representative to ASC. At ASC, they should notify the Public Relations and Helpline Chairperson that they would like to be added to the next publication of the schedule."

According to page 17 of our Policy under becoming a voting group and scheduled meeting, "3. To maintain voting status, a group must not miss two consecutive ASC meetings. 4. The group will be removed from the mailing list after missing 2 consecutive ASC meetings. 5. To re-establish voting status, a GSR (or alternate) must attend two consecutive ASC meetings." Due to missing 2 or more ASC meetings the following groups are excluded from voting today: Arc of Hope, NA Speaker Meeting, New Tampa NA. Remember you must be present for both roll calls in order to be considered present. If you do not hear your group called you may have been removed from attendance due to absences, please see me during the break.

Quorum is set at 69 with 63 eligible voting groups in the area at this time.

Your group cards can now be picked up at the front door when you enter.

If you have any questions, feel free to ask me during the break or after the close of business today. Please do not come up to me during area, as I will not be available to answer questions at that time. Thank you again for allowing me to serve.

In Loving Service, Manny G

- Terrence B – Policy Chair (PASSED)

Please excuse my absence from today's ASC for Saturday, October 12, 2013.

- Kent C – Treasurer (PASSED)

To All, I will be visiting my aunt in California, who is very ill, the weekend of Area. Other family members are going, this came up rather suddenly.

Open floor to GSRs with home group issues:

Open Floor to Anyone Wishing to Address the ASC Floor:

- 30th Anniversary convention is requesting support.
- FACNA 2014, t-shirt for sale \$10.
- WSUWH is selling food at area for fund raising.

Roll Call:

Voting Groups present at First Roll Call: 49

Voting groups present for the Second Roll Call: 47

Quorum (based on # of voting groups in the Area) established (prior to opening of ASC) at: 34

ADDRESSING THE ASC BODY

All ASC meetings are open to all NA members.

1. Everyone has a voice on the floor.
2. Raise your hand and wait for the ASC Chairperson to acknowledge you before speaking.
3. Comments should be relevant and timely to what is going on in the meeting.

LDO Report:

Hi family, my name is Kim and I am an addict and so grateful to be here. Our ending inventory balance for last month \$1,577.87 in which I had Dan N add up for me. This month literature order was \$2,221.55 with a 6% discount. Can we give a big NA round of applause to our alt Jimmy, Mary, Liz, and Ron.

RCM Report:

We now have a regional newsletter. The purpose of the newsletter is to disseminate information and announcements from the region. At this time the newsletter is for information only and will not include articles such as stories, etc.

2 workgroups were completed...HRP Pool Refinement and Roles & Responsibilities of Workgroup Leaders and Resource Coordinators. As a result of the HRP Refinement project we now have a help wanted page. Members can now see the RSC positions / FD projects and volunteer for those opportunities directly.

Regarding the Traditions Workbook Workgroup – the RD was asked to present a Traditions Workbook Workshop, via NAWS guidelines, for input on this project and he agreed. The Region plans to put this workshop on at the next RSC in November.

Beginning January 1, 2014, there will be a 10% increase on all products from the WSO except the Basic Text which will only increase by 5%. Shipping rates will also increase.

The CAR will be out Nov 27 - We need to let the RSO know how many our Area wants to purchase at the next RSC or we will not be able to get them. The RSO will only be ordering what is pre-ordered and will not be purchasing any extras. Straw poll to change January RSC to include a C.A.R. Workshop. *Large support- no opposition*

The profit from FRCNA 32 was \$3,122.38 and they made a donation to the RSC in the amount of \$5,000.00. They are still looking for a convention logo. Please send logos in a vector or ai file to frdna@naflorida.org before January 15, 2014.

2014 FRCNA 33 will **not** be at the Marriott but will be held at the **Rosen Shingle Creek** 9939 Universal Blvd. Orlando, FL 32819 July 3- 6, 2014. Hotel rooms are \$125/night. If you are registered for FRCNA you will receive a voucher for self-parking at a price of \$5 a day with unlimited in/out access. Valet parking will be \$21.00/day.

2015 FRCNA 34 will be held at the Rosen Plaza in Orlando. Room rate will be \$99/night. If you are registered for FRCNA you will receive a voucher for self-parking at a price of \$5 a day with unlimited in/out access.

Elections - Bob L from Daytona Area was elected as Alternate Delegate, Ramon from Bay Area was elected as Public Relations Resource Coordinator and Gilbert was elected as the Hospitals & Institutions Resource Coordinator. Open Positions – 2 HRP (8 years clean time), 1 RSO Board Member RSC Elect (3 years clean time) and IT Resource Coordinator (4 years clean time).

The Nov RSC will be held in the First Coast Area and Jan RSC will be in Big Bend Area.

ILS,

Caroline and Stephen (RCM 1 &2)

VICE CHAIR Report:

Good afternoon family. My name is Anna and I am an addict. We had a Learning Day meeting today and we finalized some plans. We will have the event here, where ASC meets, on Dec 7th at 4:30 pm. There will be free food. A flyer was passed around, please take to your groups and encourage members to attend.

Stephen and I moved the contents of the storage unity. The unit is close by at People's Storage on 56th near Fowler. There are some decorations left; many had to be discarded due to damage from the heat and bugs. We saved convention banners and some treasurer and secretary reports. Stephen will begin going through the items to see what can be archived. I am giving a key to the Activities Chair, Convention Chair and the ASC Vice Chair will keep one as well. The cost of the new storage unit is \$33.17 a month.

ILS

Anna M.

SUBCOMMITTEE REPORTS

Activities:

Agenda:

Old Business:

- Halloween Party – CJ spoke about splitting the bill for expenses and proceeds; Facility Rent was discussed.

- Fundraising Events were discussed whether to charge or just ask for donations for admission price; discussed providing food for a small charge for self-supporter and a \$5.00 cover charge perhaps at the door according to the 7th tradition policy; suggested all kids will be free admission.

Current Events:

- Volunteers needed, willing to participate to organize events

- Kevin has agreed to DJ

- Beta Bay is having their Masquerade Halloween Party; Activities committee motion, voted and resolved not to hold a Halloween party according to policy and conventions going on; group voted and decided Halloween plans are off

- Women's Convention money generated will be donated to area according to our practices to our traditions. Men are always welcome in group meetings.

Old Business:

Suggestions for future activities were discussed:

- Alfred suggested we organize for the Holiday party in order to use the Holidays to generate money and give to area. We have to provide 2 month notice for December.

- A Drive-in Movie Night projective date will be in December 2013; a regular movie night with refreshments and popcorn; charge of \$5.00 at the door or donation; not yet decided. If we made \$200 we would split half \$100 and donate; for space and projector needed for movie night; issues with supporting facility were raised; half the proceeds would go to the facility for space, it was agreed it was a good deal; CJ suggested renting a popcorn machine for this event.

- Carol A suggested a pot-luck for Christmas asking for donations if able, to celebrate the holiday as a family.

- Beach Party event was also discussed for December 2013; flyers will be created and there will be a 50/50 raffle for this event in planning.

Meeting: November 3, 2013

Meeting Agenda Items

- Discuss state of current funds

- Lockdown Holiday Event

- Discuss new ideas for fundraising activities

Closing prayer

Helpline:

1. Good afternoon, we had 20 members at our subcommittee meeting and a couple of visitors that came to observe the subcommittee in operation and 4 new members.
2. As of October 1, 2013 we had 320 calls, using 1,057 minutes, and 4 messages for the preceding 30 days. The following is a summary of the calls we had over the past 30 days:

Mailbox Statistics:

	Total Calls	Total Minutes	Seconds	Messages	Fax Pages
24 Hours:	9	24	27	0	0
7 Days:	58	164	31	0	0
10 Days:	91	363	29	0	0
30 Days:	320	1057	36	4	0

Note that we had a 34% decrease in calls and 4% decrease in minutes used from the same period a year ago. Our average time on a call increased from 2.27 to 3.30 minutes/call. Note excerpt from October 2012 ASC minutes: We took 486 calls, using 1,101 minutes and we had 11 messages.

4. Ad-hoc committee and Learning Day rep gave their report of their respective progress. We selected Taryn as our new Learning Day rep. Ad-hoc committee is still gathering information.
5. We conducted overall training for all members in attendance.
6. In our previous meeting, a motion passed to modify our policy by adding item number 3 under the duties and responsibilities of a Subcommittee Member (ie page 30 of current policy update Feb 2013) as follows: "3. To never receive money from a helpline caller under any circumstances." Accordingly, a motion has been submitted for ASC consideration.
7. Our next subcommittee meeting will be Monday, Nov 4 2013.

In Loving Service
Aris R.

H&I:

- Opened with Serenity Prayer
- Read 12 Concepts
- Stated H & I's Primary Purpose
- 21 in attendance. New attendees: Bob F., Charlie O.
- Sec. report: no cost of printing
- Panel coord. report: Still no contact from HCSO. There has been an alleged member representing NA taking a meeting into the Amethyst Respite Center on Wednesday night. This alleged member is not representing H & I, and H & I has not had a panel going into that facility for 4 months. The panel coordinator Jay S. will be in contact with the facility to find out the details of this situation.
- Panel leader reports
- Old business: A proposal was made for H & I to create a contact list of active members for panel leaders to use as a resource for making sure meetings are carried when either the panel leader or a panel member

cannot be in attendance. Tabled until November.

- New business: Went over the minutes for the Unified Learning Day event.
- Elections: 3 members were elected to 3 different panels.
- Nominations: H & I chair (Wes C.) / H & I vice chair (Emily C. & Jay S.) / H & I secretary (Diana W.) / H & I LDO (Jennifer D.) / H & I panel coordinator (Dave L.) All accepted and stated qualifications.
- Closed with Serenity prayer

ILS, Dave L.

Newsletter:

Hello, my name is Deborah and I am an addict. The newsletter subcommittee met today at 1:00 with 3 members in attendance. The report being distributed is the anniversary list we mentioned last month. The top sheet contains the instructions to update your homegroup's anniversaries. Feel free to find me, email me, or contact any newsletter subcommittee member with questions. I would greatly appreciate your corrections by next month so we can update ASAP. We also have a new subcommittee member, we welcome Maeghan B. to the newsletter. If you would like to join our subcommittee or submit your writings, poetry, questions, or art, please see a newsletter subcommittee member. Alternatively, you can contact us on the Funcoast website by selecting Newsletter in the dropdown menu on the contact us page, or email us at newsletter@tampa-na.org. Thank you. Deborah N.

Policy:

Good afternoon family, my name is Anna and I am an addict. There were no motions to discuss this month.

ILS, Anna M.

Public Relations:

The Public Relations subcommittee met today at 1:00pm. There were 8 members present and 1 new member. We opened the meeting with the Serenity Prayer.

There were 1400 copies of the meeting schedules printed this month and there were 4 changes to the following meetings: Women Do Recover, New Life, How It Works, and Free To Be Me. GSR's remember to please submit a meeting change request form by the end of area to get your changes into the next schedule.

The Tampa Funcoast Website had 3370 unique visitors in September, which was an increase of 118 visitors from the month of August. Please remember that you can send any correspondence, updates, suggestions, event flyers, and the like directly to us by clicking Contact Us in the navigation bar and selecting "Website Info" as the department.

Old Business

First, in old business, we had a successful poster hanging event on Saturday September 21st in Carrollwood. There were 10 participants in this event to spread our message broadly with the public at large. Also, earlier that morning we had training for presentations to professionals, at which 5 members attended. Those members will now be able to attend and participate in a presentation or booth.

Next, the 2014 FACNA Convention chair approached Public Relations last month to give our area the ability to register at the Tampa Funcoast Website. Another member also suggested a tab visible from the home page to make navigation easier for speaker submissions. Development for the new page should happen within the next month.

Another great opportunity we were given was to attend an Addiction Prevention Conference on September 27th. Those invited to speak at the Conference were Attorney General Pam Bondi and Judge Jack Espinosa. We were only given 48 hours to prepare for the event and gather attendees from our subcommittee, but 2 of our members were able to attend with the help of newly-elected Bay Area PR chair Ramon R.

New Business

In new business, we first elected a new person to maintain the Funcoast Area website. For the next 3

months, Helene A. will be the person to handle all flyer uploads and meeting changes. Next, we elected a new Secretary, Chelsea P., who will take the position next month. We have been invited to a private school in Valrico to speak during Red Ribbon Week, which is to convey drug awareness to high school and middle school students. Our project lead and Vice Chair are spearheading this event and coordinating with the Administrative Assistant at the school. We require 2 speakers that are under the age of 21 and have at least 1 year clean. Please see Helene A. if you have any suggestions for speakers. We have planned another poster hanging day for January 18th at 10:45am. We will meet in Ybor City. We have planned a Website Maintenance Training for Nov. 1st at 6:45p at the coffee shop on Central and Hillsborough. In Loving Service, Rick S.

Convention:

No report.

FRCNA:

The FRCNA Support Committee met at the NEW location – the Rosen Shingle Creek Inn in Orlando. The Funcoast had 2 members in attendance. This is a beautiful facility with a much friendlier atmosphere. Our room rate for FRCNA 33 is \$125 / night but a \$25 voucher will be provided for each room night. The voucher can be used anywhere at the hotel (food, gift shop, room). Parking is being negotiated but it looks like \$5 for REGISTERED FRCNA participants, even if not staying at the host hotel. More information will be provided as we continue to work with the hotel.

The theme for FRCNA 33 is “More Will Be Revealed.” The committee is looking for and convention artwork. Ideas can be submitted online. It is recommended that they be in Vector or AI format. We are also interested in recommendations for items to include in the registration packets. If you have suggestions, please let me know. The next Support Committee meeting will be December 1st at 10:00 am at the Rosen Shingle Creek Inn. It is located off Exit 72 of I4. It would be wonderful if we had more people from the Funcoast get involved. Please tell your homegroup members they can contact me for more information, 310-3610.

In Service,
Lisa C.

Announcements for the good of NA:

- Women’s Hope will not be meetings Tuesday November 5th due to church being tented.
- Women’s Hope Annual Spaghetti Dinner this Tuesday October 15th. Dinner is \$5 and begins at 6pm. Speakers begin at 7pm. All are welcome.
- Unified Learning Day is December 7th at 4:30pm at Temple Terrace Presbyterian, 420 Bullard Parkway, where area is held. Free Food.
- New Bite of Serenity 23rd Anniversary at St Paul’s Lutheran Church 5103 N Central Ave 7pm to 12am. Speakers, 50/50 raffle, dance, free food.
- For the Never too Young meeting of NA to sell food at Area to fund raise for an event. (To be determined when, where, etc.)
- Rise for Recovery Wednesdays only at 6:00am.

Treasurer’s Report: (Please see the attachment at the end of the minutes)

Read from Policy pg. 3: Discussion of a Motion, lettered a-f

Old Business

Motion # 22P Maker: Grow or Go Second: RCM 2

Motion: Amend item #16, page 10 of ASC Policy: Responsibilities of the ASC Treasurer to read: “16. Accept Money Orders, Checks from Group Accounts, and cash. Money Orders and Group Checks are strongly suggested for literature orders. No personal checks for donations or literature orders.”

Intent: To facilitate Prudence in handling of 7th Tradition funds and improve efficiency of Treasury process.

Action: PASSED

New Business

Motion # 26P **Maker: Vice Chair** **Second: Public Relations**
Motion: To add to policy under Activities, Convention and Vice Chair responsibilities “will possess and maintain ASC storage room key.”
Intent: To define use of storage room key.
Action: Tabled to Policy and groups for questions; voting in December

Motion # 27P **Maker: Helpline** **Second: Public Relations**
Motion: To modify policy by adding item #3 under the “Duties and Responsibilities” of a “subcommittee member” (i.e. page 30 of the current Helpline policy updated February 2013) as follows: “3. To never receive money from a Helpline caller under any circumstances.”
Intent: To provide accountability and maintain protection of our members.
Action: Tabled to Policy and groups for questions; voting in December

Elections

Helpline (CLOSED) Voting in October (per Motion #20 this position will run thru the end of 2014)
Nominee: Aris R (PASSED)

Secretary (CLOSED) Voting in October (per Motion #19 this position will run thru the end of 2014)
Nominee: Steph H (PASSED)

ASC CHAIRPERSON (OPEN) – Nominations in October and November with voting in December

The qualifications for ASC Chairperson:

Willingness and desire to serve. 2 years of continuous abstinence from all drugs. At least 1 year experience in the NA service structure. Time and resources to do the job. Ability to lead, communicate and organize.

Nominee: Anna M

Hi family my name is Anna and I am an addict. I have 8 years clean. I am currently the ASC Vice Chair. I have also held the positions of alt. Secretary and Secretary. At a home group level I have been Secretary, Alt GSR and GSR. Other positions I have held have been with the Women Stand United with Hope Spiritual Retreat. These positions include: Fundraising Chair, Programming Chair, Vice Chair and Chair. I have an NA Sponsor and have a working knowledge of the 12 Steps, 12 Traditions, and 12 Concepts. I absolutely LOVE the Funcoast Area and would be honored to be able to serve this area as ASC Chair.

ILS, Anna

ASC VICE CHAIRPERSON (OPEN) – Nominations in October and November with voting in December

The qualifications for ASC Vice Chairperson:

Willingness and desire to serve. 2 years of continuous abstinence from all drugs. Active for at least six months in the Area NA service structure. Time and resources to do the job.

Nominee: Rick S

My name is Rick S. My clean date is December 11th, 2008. I have been an active participant in the Funcoast ASC since I was 6 months clean, an attendee of Policy and Admin meetings for the past year, and have been chair of Public Relations for the past 2 years. I am familiar with the ASC policy and have a working knowledge of the 12 Steps, Traditions, and Concepts. I have the willingness and desire to serve and the time and resources to do the job.

In loving service,

Rick S.

ASC ALTERNATE SECRETARY (OPEN) – Nominations in October and November with voting in December

The Alternates Secretary works closely with the Secretary learning the duties of the office and taking over in case the Secretary is unable to attend ASC. The requirements for the office are the same as for ASC Secretary. The Alternate Secretary must attend ASC for three (3) months of the last twelve (12) months immediately prior to nomination. The Alternate Secretary **is not a co-signer on the ASC bank account.**

ASC TREASURER (OPEN) – Nominations in October and November with voting in December

The qualifications of the ASC Treasurer:

Time, willingness and desire to serve.. At least 3 years of continuous abstinence from all drugs (cannot be waived). Active for at least one (1) year in the NA service structure. Basic knowledge of accounting procedures. Ability to lead, communicate and organize. Familiar with the ASC Policy, A Guide to Service in NA and the Twelve Traditions and Twelve Concepts.

ASC ALTERNATE TREASURER (OPEN) – Nominations in October and November with voting in December

The Alternate Treasurer works closely with the Treasurer, learning the duties of the office and taking over in case the Treasurer is unable to attend ASC. The requirements for the office of the Alternate Treasurer are the same as for the Treasurer. The Alternate Treasurer must attend ASC for 3 months of the last 12 months prior to nomination. Because the Alternate Treasurer might have to assume the position of the ASC Treasurer, the clean time requirement cannot be waived. The Alternate Treasurer **is not a co-signer on the ASC bank account.**

LITERATURE DISTRIBUTION OFFICER (OPEN) – Nominations in October and November with voting in December

The qualifications of LDO are:

Willingness and desire to serve. 1 year of continuous abstinence from all drugs. Active for least 6 months in the NA service structure. Time and resources to do the job. Ability to lead, communicate and organize. Familiar with the Area Service Guidelines and Guide to Local Service.

Nominee: Kim C

Hi family, my name is Kim C. My clean date is October 25, 2010. I am currently serving my first year as LDO. I have served a year and a half (1.5 years) as Alt LDO. I served 1 year on H&I. I am the secretary for my homegroup. I have been attending area since I have had 90 days clean.

I have a sponsor who has a sponsor. I have a working knowledge of the 12 steps, 12 traditions, and 12 concepts.

I also have the willingness, time, and means to support our area.

In Loving Service, Kim C.

ALTERNATE LITERATURE DISTRIBUTION OFFICER (OPEN) – Nominations in October and November with voting in December

The Alternate LDO works closely with the LDO learning the duties of the office and taking over in case the LDO is unable to attend ASC. The requirements for the office of the alternate LDO are the same as for LDO.

Nominee: Jimmy F

My name is Jimmy F, my qualifications are as follows: my clean date is 10/27/10. I have served in literature distribution since getting clean. I have a homegroup and a sponsor. I have a working knowledge of the 12 steps, 12 traditions, and 12 concepts. I have the willingness, the time and resources necessary to fulfill the position.

In Loving Service, Jimmy F

HOSPITALS & INSTITUTIONS (OPEN) – Nominations in October and November with voting in December

The qualifications for H&I are:

1. 3 years abstinence from all drugs.
2. 2 years on H&I Subcommittee
3. 1 year service commitment, 2 term maximum
4. Facilitate all monthly scheduled meetings of the subcommittee.
5. Attend all H&I business meetings and new member orientations.
6. Keep discussion on topic, in an impartial manner.
7. Prepare an agenda for each subcommittee meeting.

8. Ensure that the Traditions and Concepts are upheld.
9. Attend ASC meetings, submits a monthly written report of the subcommittees meetings, including a Treasurer's report as required.
10. Keep ASC informed of Subcommittee activities, needs and other relevant information.
11. Expedite action on motions deferred to the Subcommittee
12. Submit a year end written report at the Tampa Funcoast ASC.
13. Comply with all H&I Guidelines.

Nominee: Wes C

I am an addict, my name is Wes. My clean date is October 15, 2010. I have been an active member of H&I since July 2011. I have a sponsor. I sponsor men in the program. I work steps, and practice principles daily to the best of my ability. I have a homegroup and am currently the treasurer as well, and have been the GSR and Alt GSR before. I have been panel leader on several different H&I panels. I am currently the Vice Chair for the H&I subcommittee. I meet the qualifications to hold the position of Chair person, and I have the willingness and means as well. Thank you for the opportunity.

In Loving Service, Wes C

NEWSLETTER (OPEN) – Nominations in October and November with voting in December

The qualifications for Newsletter are:

Two (2) years clean time. Elected by The Tampa Funcoast Area Service Committee and must adhere to their guidelines regarding elected Officers. Have an understanding of the responsibilities of the office, administrative capabilities and some knowledge in the editing, production and distribution of a newsletter.

Nominee: Deborah N

My name is Deborah and I am an addict. My clean date is 8/23/2010. I have been GSR for my homegroup, secretary of 2012 learning day, and I am currently chair of the newsletter. I have a sponsor who has a sponsor and we all work steps. I have the desire and willingness to continue as the newsletter chair and have greatly appreciated and enjoyed being of service this last year. I still have the means and resources to complete the task. Thanks :)

ILS, Deborah N.

POLICY (OPEN) – Nominations in October and November with voting in December

The qualifications for Policy are:

1. Willingness and desire to serve.
2. Two (2) years continuous abstinence from all drugs.
3. The time and resources necessary to complete these duties.
4. Knowledge of the Twelve Traditions and Twelve Concepts of Narcotics Anonymous.
5. Previous experience as a working member of the Policy Subcommittee.

PUBLIC RELATIONS (OPEN) – Nominations in October and November with voting in December

The qualifications for Public Relations are:

1. A minimum clean time requirement of one (1) year continuous abstinence from all drugs.
2. Previous experience of at least six (6) months in serving the Public Relations Subcommittee; preferably as a member of the Administrative Committee.
3. An understanding of the responsibilities of the office; administrative capabilities, and some knowledge in the field of Public Relations.

Nominee: Helene A

Hello Funcoast Area,

Thank you for the nomination to serve as your Public Relations Subcommittee chairperson. I meet the qualifications listed in our policy by being clean since 11/1/11, having at least six months experience in serving on the PR Subcommittee, and I have reviewed and understand the responsibilities of the office. I have the administrative capabilities required and, having been a member of our areas PR Subcommittee since November 12, 2011, I have gained knowledge in the field of PR directly applicable to the position. I have a willingness and desire to serve and I am familiar with the Subcommittee guidelines, ASC policy, a guide to local services in NA, the twelve traditions and the twelve concepts. Additionally I currently serve as vice chair of the subcommittee. My experience in serving on PR thus far has included working on poster hangings, coordinating presentations to professionals, working on our website and attending presentations.

Thank you for allowing me to be of service, Helene A.

Regional Business

None

Treasurer's Report

During the month of September, we had \$3,423 of income and expenses were \$3,741 so we had a net loss of \$318. Our prudent reserve is now \$2,682.

The net loss was due to three payments that were either nonrecurring or higher than usual:

- Helpline rent of \$200 for the entire 2013
- Activity reimbursement for the \$130 deposit on the Memorial Day picnic
- Newsletter printing of \$404 for the special treatment center edition

On a year to date basis, total income was \$34,610, total expense was \$33,775 and net income was \$835. The key measure of year to date results is typically literature income and expense. Year to date literature income was \$19,620; expense was \$19,050 so literature had income of \$570

Some reminders:

- We strongly encourage groups to submit their literature and donation payments in money orders or checks in group account names. Note that it is against policy to accept personal checks.
- Please complete your literature order form before you go to the Treasurer's desk to place your order. We do not have extra copies of Literature Order Forms.
- Remember to pick up your receipts; this is your record of your order.

This written report is followed by the September 2013 Income and Expense Report, the Group Literature and Donation Schedule and the Year to Date Income and Expense Report.

In Service,

Kent C/Jim H.

October 6, 2013

Tampa Funcoast of NA

Treasurer's Report

Sept 2013

	Beginning Balance	\$2,999.39
Income	Group Donations	\$1,043.40
	Group Literature Orders	\$2,142.68
	Member Donations	\$109.50
	ASC Basket	\$27.25

	Member Orders		\$100.65
	Over (Under)		
		Total Income :	\$3,423.48
Expenses	Administrative	Rent	\$150.00
		Secretary Expenses	\$142.28
		Security Mini Storage	\$76.48
		People's Storage	\$33.17
		Donation Bay Area Service Symposium	\$100.00
	LDO	Literature Order	\$2,070.51
	Public Relations	Printed Page - Mtg Scheds	\$179.41
		Metro Advertising Bus Bench Deposit	\$50.00
	H & I	Literature	\$91.76
		Printing & Supplies	
	Helpline	Answer Svc – Line 1	\$82.51
		Verizon	\$30.68
		Rent (Jan-Dec)	\$200.04
	Activities	Memorial Day activity rent	\$130.00
	Newsletter	Office Dynamics	\$404.46
		Total Expenses:	\$3,741.30
		Net Income (Loss)	(\$317.82)
		Ending Balance	\$2,681.57
Reserves	Operating Funds		\$4,000.00
		Ending Balance After Reserves	(\$1,318.43)

Reconciliation:		Bank Balance:	\$2,881.61
Outstanding Checks			
4183	Club Yana	\$133.36	
4189	Club Yana	\$66.68	
Total Outstanding Checks		\$200.04	
Adjusted Bank Balance		\$2,681.57	
Tampa Funcoast Register Balance		\$2,681.57	

Difference: 0.00

ASC: September 2013						Month End:	09/30/13
Group	Literature	Donation	Total	Group	Literature	Donation	Total
11 Alive			\$0.00	Our Primary Purpose			\$0.00
12 Step Sisters			\$0.00	Parrots Pirates in Paradise			\$0.00

A Clean Slate			\$0.00				
A New Way	\$90.20	\$50.81	\$141.01	Primary Purpose			\$0.00
Addicts Salvation			\$0.00	Quest For Serenity	\$6.25	\$20.50	\$26.75
Anda			\$0.00	Radical Recovery			\$0.00
Arc of Hope			\$0.00	Recovery Central	\$81.50	\$79.25	\$160.75
Brandon @ Noon	\$127.74	\$4.90	\$132.64	Recovery In Riverview			\$0.00
Breakfast Club	\$32.49	\$15.51	\$48.00	Recovery in the Hood	\$20.00		\$20.00
Choices			\$0.00	Recovery on the Island			\$0.00
Daily Recovery	\$91.89		\$91.89	Recovery On The North Side			\$0.00
Downtown Recovery			\$0.00	Renegade Recovery	\$95.80	\$21.20	\$117.00
Emergency Room	\$39.82	\$15.18	\$55.00	Rise to Recovery			\$0.00
Freedom Friday			\$0.00	Recovery On The North Side			\$0.00
Freedom From Pain	\$12.10	\$40.00	\$52.10	Saturday Midday NA			\$0.00
Free To Be Me	\$50.00	\$30.00	\$80.00	Saturday Night Live			\$0.00
Fresh Start			\$0.00	Second Chance at 7			\$0.00
Grow or Go	\$37.14	\$42.69	\$79.83	Squeaky Clean		\$12.00	\$12.00
Happy Hour	\$154.00	\$27.84	\$181.84	Stepping Up			\$0.00
High Hopes			\$0.00	Strawberry Grace Forever			\$0.00
High Lie			\$0.00	Sunday Morning NA	\$91.10	\$11.26	\$102.36
Hope After Dope			\$0.00	Sunday Serenity	\$11.44	\$26.00	\$37.44
Hope In Lutz	\$97.99	\$15.01	\$113.00	Sunset at Sunrise			\$0.00
Hope In Recovery	\$6.19	\$13.81	\$20.00	Sunset Solutions	\$14.85	\$77.15	\$92.00
How It Works	\$24.10		\$24.10	The Clean Perspective			\$0.00
Hyde Park NA	\$68.06	\$61.17	\$129.23	The Heights of NA	\$16.15	\$3.85	\$20.00
In The Middle	\$118.91	\$1.09	\$120.00	The Message	\$187.66	\$12.34	\$200.00
It Works: How and Why			\$0.00	The Sanctuary	\$22.69	\$37.31	\$60.00
Keep The Faith I & II	\$15.50	\$0.50	\$16.00	The Ties that Bind Us		\$20.00	\$20.00
La Ultima Parada			\$0.00	The War Is Over	\$47.19	\$40.63	\$87.82
Life on Life's Terms	\$76.82	\$43.46	\$120.28	The Women's Recovery Room			\$0.00
Live or Die			\$0.00	Together We Can	\$2.20	\$4.80	\$7.00
Living Life			\$0.00	Tripple M			\$0.00
Living the Program			\$0.00	TTNA	\$25.57	\$10.43	\$36.00
Men's Recovery Hour			\$0.00	Uptown Tues/Fri Night			\$0.00
Midday Meds	\$20.13		\$20.13	Welcome Home			\$0.00
Miracles At Midnight			\$0.00	Women Do Recover	\$10.38	\$4.62	\$15.00
Monday Meditation	\$15.75	\$11.25	\$27.00	Women of Freedom			\$0.00
More Hope I & II	\$33.66		\$33.66	Women of Serenity	\$27.38		\$27.38
				Women's Recovery Room		\$20.00	\$20.00
More Will Be Revealed			\$0.00				\$0.00
NA 180	\$95.82	\$7.88	\$103.70	Women's Hope			\$0.00
NA at the Apex	\$17.97	\$23.81	\$41.78	Group Totals:	\$2,142.68	\$1,043.40	\$3,186.08
NA at the Door			\$0.00	ASC Basket		\$27.25	\$27.25
NA In Lutz (NAIL)			\$0.00				\$0.00
NA Speaker Meeting	\$12.00	\$22.00	\$34.00				\$0.00
Never Too Young To Recover	\$5.25	\$56.40	\$61.65				
New Beginnings	\$119.73	\$55.20	\$174.93				
New Bite Of Serenity	\$95.26	\$50.00	\$145.26	Miscellaneous:	\$0.00	\$27.25	\$27.25
New Life			\$0.00				
New Tampa NA	\$24.00	\$53.55	\$77.55				
Oldtimers			\$0.00	Deposit Totals:	\$2,243.33	\$1,180.15	\$3,423.48
Member Total:	\$100.65	\$109.50	\$210.15				
Penatzer		\$25.00	\$25.00				
Henzler		\$50.00	\$50.00				
Dan		\$33.00	\$33.00				
Christina	\$20.00		\$20.00				
Chris B	\$60.00		\$60.00				
Pat S	\$10.00		\$10.00				
Betty Ann	\$0.77		\$0.77				
Sheryl K	\$6.38		\$6.38				
Cooper	\$3.50	\$1.50	\$5.00				

RECONCILIATION	
Income per Literature/Donation Worksheet	\$3,423.48
Total per Currency & Coin Worksheet	\$3,423.48
Over (Under)	\$0.00

Tampa Funcoast of NA																					
2013 Year to Date Income & Expense																					
<u>INCOME</u>	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	2013 Year	Budget	% of									
Group Donations	\$1,038	\$1,378	\$990	\$940	\$1,399	\$1,270	\$1,716	\$1,451	\$1,043	\$11,226											
Group Literature Orders	\$2,825	\$2,075	\$2,357	\$2,433	\$1,861	\$2,230	\$1,730	\$1,967	\$2,143	\$19,620											
ASC 7th Tradition Basket	\$26	\$10	\$16	\$43	\$31	\$33	\$30	\$25	\$27	\$241											
Member Orders	\$32	\$95	\$36	\$11	\$56	\$34	\$13	\$53	\$101	\$430											
Member Donations		\$2	\$3						\$110	\$114											
Activities Net Proceeds	\$1,689		\$566							\$2,255											
Woman Stand United				\$903						\$903											
Concepts Workshop			\$54							\$54											
Men's Retreat				\$155						\$155											
Over (Under)	\$0	\$0	\$22	(\$432)	\$0	\$22				(\$388)											
Total Income	\$5,609	\$3,559	\$4,022	\$4,506	\$2,915	\$3,568	\$3,511	\$3,496	\$3,423	\$34,610											
EXPENSES																					
Administrative																					
Rent	\$150	\$150	\$150	\$150	\$150	\$0	\$300	\$150	\$150	\$1,350											
Secretary Minutes	\$233	\$208	\$235	\$69	\$164	\$215	\$210	\$160	\$142	\$1,636											
Storage Unit			\$18	\$163		\$68	\$76	\$76	\$110	\$511											
Treasurer Printing		\$2	\$3		\$5	\$11	\$3	\$3		\$26											
Concepts Workshop		\$366								\$366											
Region Donation										\$0											
Other Donations									100												
Bank - Monthly Fee	\$34	\$17	(\$17)	\$17	(\$17)					\$34											
PO Box Renewal			\$138	\$0						\$138											
RCM Travel		\$223				\$309		\$332		\$864											
	\$417	\$966	\$526	\$398	\$302	\$603	\$589	\$722	\$502	\$4,926	\$10,940	45%									
Literature (LDO)	\$2,038	\$2,611	\$2,536	\$1,853	\$2,452	\$1,603	\$2,303	\$1,584	\$2,071	\$19,050	\$36,000	53%									
Public Relations																					
Meeting Schedules	\$179	\$179	\$179	\$179	\$179	\$179	\$179	\$179	\$179	\$1,615											
Host Gator website	\$83									\$83											
Metro Bus Bench				\$550	\$50	\$50	\$50	\$50	50	\$800											
Printing & Supplies	\$22	\$13	\$40	\$74	\$61	\$78				\$288											
Literature	\$114	\$77	\$77	\$62	\$62	\$21	\$24	\$13		\$389											
	\$399	\$270	\$297	\$803	\$353	\$328	\$253	\$243	\$229	\$3,175	\$4,800	66%									

Tampa Funcoast of NA												
2013 Year to Date Income & Expense												
	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	2013 Year	Budget	% of
H&I												
Literature	\$307	\$404	\$366	\$177	\$212	\$95	\$292		\$92	\$1,945		
Reaching Out					\$163					\$163		
Printing, Supplies	\$21	\$21			\$76		\$27			\$124		
	\$307	\$425	\$366	\$177	\$451	\$95	\$292	\$27	\$92	\$2,232	\$3,300	68%
Helpline												
Line 1 Communications			\$85	\$88	\$96	\$72	\$79	\$80	\$83	\$583		
Verizon		\$74	\$26	\$38	\$31	\$31	\$41	\$21	\$31	\$291		
Rent									\$200	\$200		
Printing, Supplies								\$146		\$146		
	\$0	\$74	\$111	\$126	\$127	\$103	\$120	\$247	\$313	\$1,220	\$1,950	63%
Activities												
Events		\$940							130	\$1,070		
Supplies, Other			\$30							\$30		
	\$0	\$940	\$30	\$0	\$0	\$0	\$0	\$0	\$130	\$1,100	\$6,870	16%
Newsletter												
Printing Office Dynamics	\$168		\$225		\$360		\$210	\$15	\$404	\$1,381		
	\$168	\$0	\$225	\$0	\$360	\$0	\$210	\$15	\$404	\$1,381	\$2,150	64%
FACNA												
Rent				\$40	\$40					\$80		
Events, supplies			\$31		\$179					\$210		
			\$31	\$40	\$219				\$0	\$290		
Policy (printing)		\$400								\$400	\$2,150	
Total Expense	\$3,329	\$5,687	\$4,122	\$3,397	\$4,262	\$2,732	\$3,766	\$2,837	\$3,741	\$33,775	\$68,160	50%
Net Income (Loss)	\$2,280	(\$2,128)	(\$100)	\$1,109	(\$1,347)	\$836	(\$255)	\$658	(\$318)	\$835		
Beg Balance BofA Checking	\$1,946	\$4,227	\$2,707	\$2,607	\$3,148	\$1,760	\$2,596	\$2,730	\$3,000			
Outstanding Checks		\$608		\$40			\$389		200.04			
Outstanding Checks Cleared				(\$608)	(\$40)			(\$389)				
Ending Balance BofA Checking	\$4,227	\$2,707	\$2,607	\$3,148	\$1,760	\$2,596	\$2,730	\$3,000	\$2,882			