



Tampa Funcoast ASC Minutes

August 12, 2023

First Church of God, 2202 E. Busch Blvd., Tampa, FL 33612

Chair: Julie
Secretary: Tracy
Treasurer: Lyla T.
RCM 1: Deb C.
Policy: open

Vice chair: Scott B.
Alt secretary: Open
Alt treasurer: Sarah C.
RCM 2: Richard

Add information or updates please email: webmaster@tampa-na.org

ASC opened @ 2pm:

Readings:

Service Prayer: All
Purpose & function: Jeff
Service Motives: Liz
12 Traditions: Wade
12 Concepts:

Welcome new attendees to ASC

Tre M. – Free 2 Be Me
Stepping Up –

Secretary's Report

- Contact Sheet – current contact information is important. Please provide any changes for your group so we can email the minutes and keep an open line of communication.
- Sign-in sheet
- Meeting Change forms to keep schedules and website current
- Accurate meeting information, especially mask requirements, are important we need accurate information on the website.
- Motion Forms
- Subcommittee Chairs, please email your reports to Secretaryfascna@gmail.com by Saturday October 9, 2023.

GSR w/homegrp information

None

Open Floor

FACNA pre-Convention T-Shirts are for sale

Roll Call Groups, ASC Officers, Subcommittee Chairs – See Addendum A

ABSENT/RESIGNATION LETTERS

*****Reminder:** Excused absence: Committee member must send in a letter prior to ASC meeting, someone available to read their report

 *Policy Chair sent Resignation email*

Sent 8/21 at 8:14pm

Good evening everyone. I am going to have to resign from Policy Chair. My new job role requires me to work on Saturdays from now on, so I will not be able to attend ASC anymore. It has been an honor serving with you all and I will do whatever I can to make this a smooth transition. I apologize for not being able to fulfill my service commitment. Thank you all for your service and support.- Bryce

Grps ineligible to vote

More Will Be Revealed

Never Too Young To Recover

Stepping Up

***29 groups in Funcoast area, 26 eligible voting grps > quorum = 14

REPORTS

Chair

Vice Chair

Area subcommittee had 8 in attendance

- A few members brought up concerns about disruptive behavior within the admin body and the vice chair, me, wrote this letter and read it during the meeting and will be reading it on the area floor:

Vice Chair Letter:

I'd like to make this committee and service body aware of some concerns I am having since joining as Vice Chair.

NA teaches us that in order to recover we must apply the spiritual principals embedded in our steps, traditions, and concepts in all our affairs. These principles teach us how to treat one another and ourselves and this admin body and service committee is included under "all our affair."

Since joining 3 months ago, I've noticed that committee members and the admin body as a whole tolerates and enables disruptive behavior from one or more members. I've even participated in some of this very behavior and I think we can do better. It is the admin committee responsibility as a whole to maintain an atmosphere of recovery that is safe, productive, and fosters mutual respect, it does not fall on just one member.

Some examples I've seen of this are:

- Interruptions while other members are speaking and speaking over and louder than others

- Undermining side comments that erode at trust, unity and safety to speak up and ensure every members voice is heard, especially the lone one
- Aggressive behavior towards others- at one time one member offering to “take this outside” during a heated argument
- The Policy chair brought a grievance about one admin member’s treatment and the following month while reviewing what we as a committee will do to resolve disruptive behavior, several members called the grievance “stupid”, a “waste of time”- and essentially mocked our 10th concepts- this severely erodes the guiding traditions, concepts and principles we are supposed to be upholding ourselves to.
- Several times one member has openly expressed personal opinions about others input or perspective
- There seems to be a strong desire to be understood rather than trying to understand

Equally, I’ve also witnessed several occasions where the above behavior did not occur and we were guided more by respect, cooperation, unity, trust, collaboration and open mindedness that are instilled in our traditions, concepts and principles. So far what I’ve seen has been unattractive. I believe we can do better.

Listen, I want to serve, I’m new to area and have the willingness, experience and time but I I’ve worked too hard on my recovery to willing put myself in atmosphere that hinders my spirit rather than allow it to flourish. We don’t have to treat others this way anymore now that we have a recovery program to guide our actions and relationships ships with others.

If we continue to treat each other this way I don’t think the Vice Chair position is going to be a fit for me. I’d like to propose this service body commit to doing an inventory to talk through a new way of operating. At this time I will not be acclimating into the Chair role come January 2024. I will continue to serve as vice chair through the end of my term December 2023 and then make my decision to run again for Chair during the November elections based on how I see things changing.

In Loving Service- Scott B. - Vice Chair

- Still looking into a better storage option
- How this admin committee will handle the grievence from 2 months ago- Read service motives and groundrules protocols from world and this committee has agreed to conduct an inventory next month.
- Talked about who will be reinstating or acclimating into positions. Chair- no, Vice Chair- undecided, Secretary- treasurer-wants to reinstate but will require a policy change, alt treasurer- not reinstating. – read policy pg 17\////
- Discussed all subcommittee budgets are due next month. So please submit those.
- Discussed Area Chair’s absent last month due to medical reasons- this absence will be unexcused.
- Discussed some items that needed to be corrected on the minutes. Chair and Secretary are getting together to make any necessary changes.

Next meeting: 10/14 at 10am, we will be meeting an hour early to do a admin inventory.

LDO Report

we are very well stocked.

- all back orders are filled.
- the following groups have back orders to be filled:
 - . Brandon at Noon
 - . Tampa Unity Group
 - . The Workshop

- please fill order forms correctly and in a timely manner, so we don't run into the problems we had in August with late orders.

- thank you to Robert A. and Frank m. For their much appreciated help in the LIT room.

RCM Report

FRSC did not meet in August

- FRSC will meet again the weekend of Sept. 15-17, 2023 at the Rosen Centre (not affiliated) in Orlando

- Letter from Florida Region Co-Facilitator to all RCMs reads as follows:

Hi everyone!

One of the duties of the facilitator and co facilitator is to attend as many ASCs as possible as a way to facilitate communication and better serve the areas. Could you please fill out this form with the information needed?

Thank you!

Michelle C

Co Facilitator

- Information requested includes:

- ASC meeting time and location

- Contact information for Subcommittee Chairs

- Contact information for some Area Admin. Members

- We will be putting that information together with the help of the Subcommittee Chairs and Admin.

- The Florida Region “Disaster Preparedness, Response & Recovery Plan”, “Suggestions for the Home Group” was posted on the Tampa Funcoast Area website. It includes a Group Communication Plan, Disaster Supply Kit list, and other useful information.

- NAWS Update, Information in the “NAWS Update” email included:

Issue Discussion Topics (IDTs): We have posted workshop material and online input forms for two of this cycle’s IDTs: Gender-Neutral and Inclusive Language in NA Literature and Dealing with Disruptive and Predatory Behavior: www.na.org/idt.

H&I Basics Survey: We are collecting ideas to revise H&I Basics to reflect current practices and cover the specifics of H&I service in more depth. The survey is posted in Spanish and English with Farsi, French, German, Hebrew, and Portuguese coming soon: www.na.org/survey

Reaching Out: The July issue of Reaching Out has been posted in English, Spanish, and Portuguese: www.na.org/reachingout

Focus Group Volunteer Form: Want to help with the work? We’ve listed possible focus groups, web meetings, and opportunities to share experience for the 2023–2026 cycle:

www.na.org/survey

NA Survival Kit 120-Day Notice: We have posted notice of our plan to publish an “NA Survival Kit,” containing the chapters on the Steps from NA’s books. More information is available from the links on www.na.org/fipt

Post-WSC Revisions: Decisions at WSC 2023 led to revisions to A Vision for NA Service, which is posted at the bottom of www.na.org/aboutus ; the Fellowship Intellectual Property Trust and associated documents, which are posted at www.na.org/fipt; The Group Booklet, which is posted at www.na.org/ips; and Virtual Meeting Basics, which is posted at www.na.org/virtual. For more information on the revisions and other conference decisions, see the Summary of Decisions posted at www.na.org/conference

Sub Committee Reports

Activities

Monique – chair present > no report submitted

AdHoc

No report presented

Convention

Accepted resignation of Kent as Treasurer of Convention Subcommittee. Looking for recommendations for new Treasurer, Danielle C. suggested. Elected Chevon as Program Chair. Approved preregistration form to be posted on website. XL anniversary Convention on October 18-20 th 2024 at the Hilton Tampa Airport Westshore. Pre Registration to begin at the speaker Jam, 9-16-23 with T shirt sales and food, paid for by committee members.

We are submitting a motion / motions in new business to address: motion to set aside 50% of regional contributions until October 2024 for benefit of Convention expenses. Motion to send back to groups to consider incorporation of Tampa Funcoast

We have made the following changes to our guidelines and will be updating the guidelines on the website

FRCNA 41 Support

FRCNA 42 " When at the End of the Road " will be held 7/4 - 7/7/24 at the Rosen Plaza Hotel at 9711 International Drive in Orlando. Registrations are available now for \$55 and will increase at the convention date nears. Registrations will end at \$65. The Saturday banquet, Sunday breakfast, and Friday and Saturday night comedy shows are currently available at FRCNA.com Rooms are available online for \$142 at FRCNA.com/venue The hotel is half the size of Rosen Shingle Creek and I encourage you to book your rooms early. If anyone is interested in helping with the planning of FRCNA 42, the first meeting will occur on the first weekend in October. Please contact me for any additional information at (727) 417-016

Helpline

Helpline met on Monday 9/4 at 7pm at Club Yana. We had 9 members in attendance.

In August, the Helpline received 240 calls for 185 minutes and one message. All calls were answered and the message was returned.

As a committee, we voted to schedule the call rotation for the next 2 months. All shifts are covered for the months of September and October. Our next meeting will be held at Club Yana at 7pm Monday 11/6.

Hospitals & Institutions

Hi Tampa Funcoast,

We met today at noon with approximately 20 in attendance. We had one new attendee and three returning for their second business meeting. We carried 24 out of 28 presentations last month. We missed two presentations because of the hurricane and two because of sickness. We were able to start the two presentations we voted on last month. ACT detox on Sundays at 7PM and at ACT Amathis on Tuesdays at 1PM. We voted in a new panel leader for the Amathis and Cove men's presentations. We voted to start three once-a-month short presentations at ACTS Outpatient and River Oaks. The ACTS presentation will be a Zoom or in-person presentation to their client, one of the River Oaks will be a presentation to their clients on the importance of sponsorship the other will be a presentation at their graduation on NA.

Our next business meeting will be on October 14 at 12 noon. You can attend in person (same place as area service) or via zoom. Zoom ID: 864 1119 5160 PW: 007510

IT Resource Panel

The ITRC met on 8.26.23 at the Barnes and Nobel on Dale Mabry at 12:00 pm. There were three people in attendance. We primarily worked on the essential details for the new Tampa Funcoast Facebook and Instagram account. The page is up and running and members are invited to post Tampa Funcoast page. All posts will be approved by the admin team, and we will be adhering the 12, 12, 12. We would like to start posting clean time anniversaries on Facebook, and the form is located on the back table. The form must be accurately filled out and must have a signature of approval the celebrant. We are looking for photos for a new Tampa Funcoast logo. Please submit your entries to the ITRC by September 29 th at webmaster@tampa-na.org.

Policy

No motions or policy changes to discuss

Public Relations

PR met on August 27th. Two people were present.

On August 19th PR had learning day. Cindi from regent spoke about the importance of Public Relations.

On August 26th 2023 PR participated in Ronnie's run. We had a table setup with group members talking to people and the table was full of literature.

Announcements

Never To Young To Recover – Field Day Sept 23 (FREE Event) / NEW Time of 8pm every Monday

Convention Committee – Speaker Jam Saturday Sept 16, 2023

Go With the Flow – Gratitude Meeting / Nov 17

Hyde Park - Take your Sponsor to Breakfast – Saturday Oct 7, @ Golden Corral on W. Hillsborough Ave

A New Way 37th Anniversary Shindig Sept 21, 6pm – 9pm – Free Food / 2 Speakers

Step N Up – Reopening (every)Wednesday @6:30pm

Tampa Unity Group – Sept 30 / Game Day – 1:30pm – 5pm

Tampa Unity Group - Oct 21st – Annual Picnic

Heartland Area Convention

N. Dade Convention Sept 28 – Oct 1

GSR Orientation

No new GSR's

See #Addendum B

Treasurer's Report

***Area donations can be sent by bank/cashier's check or money order to the ASC PO Box.

Funcoast ASC,

PO Box 9730, Tampa, FL 33674

or you can bring money orders, cashier's checks, and cash to area for your literature and 7th tradition.

Only need to submit 1 money order, not multiple money orders from the groups.

*** Please do not use PayPal***

Old Business

Discussion of the motion – explained by ASC chair

Motions:

2023-5P

Maker 1: ITR Committee

July 8, 2023

Second: Treasurer

To accept the 2023 ITRFC Budget

2023 Proposed

Web Host \$200

Website design \$100

QR Code Cards \$125

Supplies/misc \$100

Total \$525 – working budget until end of year

Favor – 21 / against – 0 / abstain - 2

No Elections

Open positions: Alt Secretary / Alt LDO / ITR Coordinator / ITR ALT Coordinator / Policy Chair

No nominations

GSR's voted to read requirements for each position in Policy Handbook

Chair - not going to Reinstate

Vice Chair undecided

Secretary – Acclimate (GSR's will vote on this position in Oct 2023)

Treasurer – not eligible to acclimate (open in Oct)

Alt Treasurer will not acclimate (open in Oct)

All Committee positions except for Convention and FRCNA will be open

Budgets are due in Oct 2023

New Business

Motion 2023-10

Maker: Convention Committee

Sept 9, 2023

Second: Womens Hope

Waive policy and divert ½ of regional donations to Convention for the next 6 donations starting in November 2023. In keeping with the 11th Concept – NA Funds are used Primarily for carrying the message.

Intent

To ensure financial responsibility for quarterly payments to the hotel.

GSR's will vote on this in Oct 2023.

Motion 2023-11

Sept 9, 2023

Maker: Convention Committee

Second: Hyde Park

To decrease legal liability for individual members of funcoast area we propose to incorporate the funcoast area as a 501(c)3.

Total fee \$206 - \$170 to the State of Fl (sunbiz) and \$136 to legal zoom

Intent

The intent is to save the area money and to protect individual members from legal liability. This will normalize us with other areas in the Florida region.

***See additional documents at end of minutes for research that was previously conducted.

An Ad Hoc Committee led by Joel B will ensure information is current, will discuss in Oct 2023,

Oct - GSR's will bring back questions

Nov - GSR' will vote

Motion to close @ 4:17pm

	GROUP	4.8.23	5.13.2 3	6.10.23	7.8.23	8.12.23	9.9.23
	Aging In Recovery	Y/Y	Y/Y	N/N	Y/Y	Y/Y	Y/Y
	ARC of Hope	N/Y	Y/Y	Y/Y	Y/Y	N/N	Y/Y
	Brandon at Noon Group	N/N	Y/Y	N/N	Y/Y	Y/Y	Y/Y
	Free to be Me	Y/Y	Y/Y	Y/Y	Y/N	Y/Y	Y/Y
	Freedom from Pain	Y/Y	Y/Y	N/N	Y/Y	N/N	Y/Y
	Go With the Flow	N/N	N/N	Y/Y	Y/Y	Y/Y	Y/Y
	Grow or Go	Y/Y	N/N	Y/Y	Y/Y	Y/Y	Y/Y
	Heights of NA, The	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y
	High Lie	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y
	Hope In Lutz	Y/Y	N/N	Y/Y	Y/Y	Y/Y	Y/Y
	Hyde Park NA	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y
	Life On Life's Terms	N/N	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y
	Monday Meditation	N/N	Y/Y	Y/Y	Y/Y	N/N	N/N
INE	More will be Revealed					Y/Y	Y/Y
	More Hope 1 & 2	N/Y	N/N	Y/Y	Y/Y	Y/Y	Y/Y
INE	Never too Young to Recover	N/N	Y/Y	Y/Y	N/N	N/N	Y/Y
	New Bite of Serenity	Y/Y	Y/Y	Y/Y	N/N	Y/Y	Y/Y
	New Tampa NA	N/N	Y/Y	N/Y	Y/Y	Y/Y	N/N
	New Way, A	Y/Y	Y/Y	Y/Y	Y/N	Y/Y	Y/Y
	Recovery in the Hood	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y
INE	Stepping Up	Y/Y	Y/Y	Y/Y	N/N	N/N	Y/Y
	Squeaky Clean	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y	N/N
	Sunset Solutions	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y
	Tampa Unity Group (TUG)	Y/Y	Y/Y	N/N	Y/Y	Y/Y	Y/Y
	Time is Now, The	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y
	Together We Can	Y/Y	Y/Y	N/Y	Y/Y	Y/Y	Y/Y

	War is Over, The	Y/Y	N/N	Y/Y	Y/Y	Y/Y	Y/Y
	Women's Hope	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y
	Workshop. The	Y/Y	Y/Y	Y/Y	N/N	N/N	Y/Y
	ADMIN/ Subcommittee Chairs	4.8.23	5.11.23	6.10.23	7.8.23	8.12.23	9.9.23
	Chair	Y/Y	Y/Y	Y/Y	Y/Y	UE	Y/Y
	Vice Chair	OPEN	OPEN	CLOSE D	EX	Y/Y	Y/Y
	Secretary	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y
	Alt. Secretary	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN
	Treasurer	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y
	Alt. Treasurer	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y
	RCM #1	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y
	RCM #2	Y/Y	Y/Y	Y/Y	EX	Y/Y	Y/Y
	Policy	Y/Y	Y/Y	Y/Y	EX	Y/Y	OPEN
	Activities	CLOSE D	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y
	Convention	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y	Y/Y
	FRCNA Support	Y/Y	EX	Y/Y	Y/Y	Y/Y	Y/Y
	Helpline	Y/Y	UE	Y/Y	Y/Y	Y/Y	Y/Y
	H&I	Y/Y	N/N	Y/Y	Y/Y	Y/Y	Y/Y
	LDO	Y/Y	Y/Y	Y/Y	EX	Y/Y	Y/Y
	Alt. LDO	Y/Y	N/N	N/N	UE	OPEN	OPEN
	Public Relations	Y/Y	Y/Y	EX	Y/Y	Y/Y	Y/Y
	ITR Coordinator	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN
	ALT ITR Coordinator	OPEN	OPEN	OPEN	OPEN	OPEN	OPEN

Tampa Funcoast of NA Treasurer's Report - , September 2023

	8/31/2023	Bank balance after last Area:	\$7,841.13		
					Conventi 9/9/2023
Deposits finalized after ASC report					Beginning Balance:
Expenses - Before ASC					\$1,882.00
	Admin	Storage Unit	9/5	\$75.25	Deposits
	Helpline	Frontier	9/6	\$32.78	
	Admin	Line 1 Communication	9/7	\$105.74	
		Total Expenses:		\$213.77	
		Balance before ASC:		\$7,627.83	
					Total Income
					\$0.00
Expenses at ASC	pending	ASC Mtg Rent	9/9	\$250.00	
	pending	LDO Order	9/9	\$1,628.28	Expenses
	pending	Mtg Schedules	9/9	\$69.88	
	pending	Lyla Torres-food for PR/All WI	9/9	\$365.47	
	pending	Lyla Torres-food for PR/All WI	9/9	\$110.00	
	pending	RCM Hotel	9/9	\$631.78	Ending Ba
	pending	Zoom	9/9	\$15.99	\$1,882.00
			Total Expenses:		\$3,071.40
		Balance before available		\$4,556.43	
				\$4,556.43	
Income at ASC	Total in bank	Operating Funds:		\$4,000.00	
		Convention Reserve:		\$0.00	
		Regional Donation			
		Jan, Mar, May, July, Sep, Nov		\$556.43	
8/19/2023	Income from PR Learning Day		\$203.00		
9/2/2023	Income from All White Party		\$522.00	\$725.00 Activities	
	Lit Orders Area		\$819.10		
	Group & Member Donations Area		\$1,232.26		
		Total Income:		\$2,776.36	2051.36 Area
		Ending Balance After Reserves:		\$2,776.73	

	Aug-23			Year To Date		
Group / Member	Lit	Donation	Total	Lit	Donation	Total
A New Way	33.70	\$144.30	\$178.00	\$361.75	\$672.25	\$1,034.00
Aging In Recovery	\$56.80	\$0.20	\$57.00	\$238.25	\$24.05	\$262.30
Brandon @ Noon	\$57.30	\$2.70	\$60.00	\$134.20	\$144.90	\$279.10
Choices			\$0.00			\$0.00
Circle of Friends			\$0.00			\$0.00
Each One Teach One			\$0.00			\$0.00
For The Newcomer			\$0.00			\$0.00
Free To Be Me	\$113.55	\$50.45	\$164.00	\$442.00	\$407.00	\$849.00
Freedom Friday			\$0.00			\$0.00
Freedom From Pain			\$0.00	\$58.45	\$64.55	\$123.00
Freethinkers			\$0.00			\$0.00
Fresh Start			\$0.00			\$0.00
Funcoast NA Online Meetings			\$0.00			\$0.00
Go With the Flow	\$24.30	\$135.17	\$159.47	\$196.65	\$702.50	\$899.15
Grow or Go	\$40.85	\$9.15	\$50.00	\$175.35	\$9.75	\$185.10
High Lie	\$158.40	\$348.60	\$507.00	\$166.60	\$1,185.40	\$1,352.00
High Noon Hope			\$0.00			\$0.00
Hope In Lutz	\$62.70	\$163.30	\$226.00	\$205.10	\$352.90	\$558.00
Hyde Park NA	\$79.65	\$474.04	\$553.69	\$1,301.60	\$2,647.37	\$3,948.97
In The Middle			\$0.00			\$0.00
Just for Today			\$0.00		\$100.00	\$100.00
Keep The Faith I & II			\$0.00			\$0.00
Life on Life's Terms	\$28.70	\$33.30	\$62.00	\$328.50	\$256.47	\$584.97
Live or Die			\$0.00			\$0.00
Living the Program			\$0.00			\$0.00
Monday Nite Live			\$0.00			\$0.00
Monday Meditation			\$0.00	\$124.55	\$11.45	\$136.00
More Hope I & II			\$0.00			\$0.00
My Sister's Keeper			\$0.00			\$0.00
NA 180			\$0.00			\$0.00
Never Too Young			\$0.00		\$108.00	\$108.00
New Beginnings			\$0.00			\$0.00
New Bite Of Serenity	\$68.65	\$181.35	\$250.00	\$373.20	\$714.25	\$1,087.45
New Life			\$0.00			\$0.00
New Tampa NA	\$82.10		\$82.10	\$371.85	\$13.65	\$385.50
Recovery Central			\$0.00	\$19.00	\$78.00	\$97.00
Recovery in the Hood	\$40.80	\$50.00	\$90.80	\$205.90	\$154.90	\$360.80
Renegade Recovery			\$0.00			\$0.00
Serenity on the South Shore			\$0.00			\$0.00
Squeaky Clean	\$41.70	\$111.30	\$153.00	\$192.40	\$408.60	\$601.00
Stepping Up			\$0.00	\$14.75	\$3.25	\$18.00
Sunset Solutions	\$22.20	\$177.80	\$200.00	\$106.40	\$498.46	\$604.86
Tampa Unity Group	\$123.25		\$123.25	\$951.85	\$8.95	\$960.80
The Arc of Hope			\$0.00	\$41.90	\$3.10	\$45.00
The Broader The Base			\$0.00			\$0.00
The Breakfast Club			\$0.00			\$0.00
The Heights of NA	\$99.30	\$20.25	\$119.55	\$678.35	\$788.75	\$1,467.10
The Message			\$0.00			\$0.00
The Ties that Bind Us			\$0.00			\$0.00
The Time Is Now	\$143.00		\$143.00	\$300.60	\$205.40	\$506.00
The War Is Over	\$133.70	\$11.91	\$145.61	\$479.75	\$251.37	\$731.12
The Workshop	\$34.00	\$74.01	\$108.01	\$554.05	\$536.31	\$1,090.36
Together We Can			\$0.00	\$4.10		\$4.10
Triple M			\$0.00			\$0.00
Women of Serenity			\$0.00			\$0.00
Misc group donation			\$0.00			\$0.00
Women's Hope	\$162.30	\$29.00	\$191.30	\$568.30	\$247.00	\$815.30
			\$0.00			\$0.00
Group Totals:	\$1,606.95	\$2,016.83	\$3,623.78	\$8,595.40	\$10,598.58	\$19,193.98
Member: PayPal						
Member: Lit Purchase/Donation	\$112.15	\$3.00	\$115.15			\$0.00
PayPal fees						
Member Total:	\$1,719.10	\$2,019.83	\$3,738.93	\$8,595.40	\$10,598.58	\$19,193.98
Miscellaneous:						
Deposit Totals:				\$8,595.40	\$10,598.58	\$19,193.98

Instructions for an Area to Form a Corporation and Obtain Tax Exempt

Status

If your Area wants to obtain tax-exempt status from the IRS and be

included in the FRSO Group Determination for tax-exempt or not-for-profit status:

1. The Area will need to form a Florida Not-for-Profit Corporation. The Area forms an ad-hoc committee to determine the Corporation's Board of Directors, herein referred to as "BOD". The BOD will hold responsibility for compliance with federal and state laws. The purpose of this ad-hoc is to:

- a. Determine by spiritual inventory and/or cost-benefit analysis whether legal compliance is necessary and/or financially warranted.
- b. Propose the corporation's name
- c. Recommend the number of BOD members. There is a legal minimum of one (1) but no maximum number, however an odd number is recommended for voting purposes.
- d. Decide whether the members come from the Area Service Committee or from the membership at large.

Suggestion – choose four Officers (Chair, Vice Chair, Secretary, Treasurer) and three non-officers to form a board of seven members.

2. The Area ad-hoc committee completes the Articles of Incorporation and submit it via U.S. mail to the State of Florida. Do not use online filing!!

Request a certified copy and a Certificate of Status. Total Fee is \$87.50.

3. The Area ad-hoc committee prepares the Bylaws.

4. Once the certified copy of the Articles of Incorporation is returned to the Area from the State of FLA, the Area's BOD is legally official and the Area's ad-hoc committee can be disbanded.

5. The Area BOD has the Bylaws approved by the ASC.

6. The Area BOD applies for a Federal Employer Identification Number (EIN), using Form SS-4, located on IRS website. Go to www.irs.gov and on the left menu, under "Online Services", click on "Apply for an Employer Identification Number (EIN) Online".

7. The Area BOD can now open a checking account under the corporate name and the new EIN. Suggestion - Once the Area is incorporated, the area and should close all accounts under its 'old' Id and open a new account using the corporate name and EIN.

8. If your Area wishes to be included in the Group Exemption under the Florida Regional Service Office, herein referred to as "FRSO", submit the following to the FRSO by the July RSC meeting:

your completed FRSO Group Exemption Request Form, and a copy of your Area's BOD certified Articles and Bylaws. Your fiscal year end must be the same as the FRSO (May 31).

The Area BOD will receive a copy of the Letter of Group Determination from the FRSO.

9. Annually, the Area BOD, its Treasurer, or the Area's Treasurer determines and complies with the IRS filing requirements and submits either Form 990, Form 990-EZ, or Form 990-N. IRS filing requirements can be found in IRS publication, Instructions for Form 990, located on the IRS website, www.irs.gov.

The Area will be required, by the FRSO, to submit a copy of the Area's annual Form 990

IRS filing to the FRSO, to continue being included in the FRSO's Group Exemption.

Florida Regional Service Office, Inc.,
Group Exemption Request Form

Area's applying for inclusion in FRSO's 501c3 tax-exempt group for the first time must complete and submit this application to FRSO before the July RSC meeting.

Eligible Areas must:

- have a Federal Employer Identification Number (EIN)
- be based in the United States
- be incorporated with the State of Florida
- have adopted a fiscal year ending May 31

1. Name of Area _____

2. Federal Employer Identification Number _____

3. Area Mailing Address _____

Street Address (if different) _____

4. Has the Area ever applied for recognition of tax-exempt status to the IRS?
(Please circle one) No Yes

A. If yes, what is the status of the application?

(Please circle one) Pending Denied Granted Withdrawn

Attach copies of any letter granting or denying exemption, and any other correspondence with the IRS regarding the application or exemption.

B. If an application is pending, when and where was the application filed?

5. Has the Area ever filed Form 990 tax return with the IRS?

(Please circle one) No Yes (If yes, list years: _____)

If filed, enclose copies of Form 990 for the previous two years.

6. Has the Area ever filed Form 990-T tax return (for unrelated business income) with the IRS?

(Please circle one) No Yes (If yes, list years: _____)

If filed, enclose copies of Form 990-T for the previous two years.

7. Submit to FRSO:

- one copy each of your Area's Articles of Incorporation and Bylaws,
- any other inclusions determined necessary by this form
- signed Authorization and Verification

Authorization and Verification

_____ (Area name) requests exemption from federal income taxation under the current revision of Section 501(c)(3) of the Internal Revenue Code and wishes to be included in the Florida Regional Service Office, Inc., Group Exemption.

Our board of directors attests and affirms our organization's fiscal year ends on May 31, approved by vote and incorporated into our attached Bylaws.

The undersigned authorized organizational representative also attests to and affirms the authenticity of the

attached governing documents.

Signature and title of authorized officer Date

AD HOC 501 C3: Chair: Craig M. Given by Craig M.

What is It?

- Section of Tax Code for a non-profit, charitable organization.
- 501c3s are company's recognized by the IRS.
- Effectively, it means we will legally be considered to be a non-profit.

Aren't We Already a Non-Profit

- In the eyes of the law, no we are not.
- NAWS, Florida Region, etc, these are all groups that have applied for and received 501c3 status. However, every NA group/area/etc is independent. Because we don't fall under a traditional corporate-style umbrella, we do not automatically receive the legal benefits that other parts of the service structure have applied for.
- Despite the fact that we do not make a profit, in the eyes of the law Funcoast ASC is taking in and distributing large sums of money without paying taxes or even filing financial disclosures.
- We're also selling merchandise (key tags, books, etc) without collecting sales taxes.

Risks of Not Becoming 501c3

- Risk of audits and lawsuits from federal and state tax authorities, since we are not currently filing or paying taxes.
- Florida in particular has a state law that can assign felony charges for failing to register properly.
 - o <https://www.501c3.org/penalties-for-failing-to-register-for-charitable-solicitations/>
- Damage to image: this would be a terrible thing to see NA in the news over being sued by the IRS.

Benefits

- Exemption from paying income taxes.
- Exemption from sales taxes.
- We will be an official legal entity, which can help with applying for liability insurance and other related things.
- We will be in compliance with state and federal laws.
- When applying for things like an insurance policy, we will be able to have this policy under the group's name rather than an individual member.

Legal Requirements

- Fill out Form 990, which details our finances, for the IRS.
- Have a “board of directors”.
 - o Similar in concept to ASC Officers, but it is not required to be the same people. These will be the people legally recognized as the leaders of the organization, however.

Best Way to Become 501c3

- Florida Region has the ability to take us under their umbrella.
- We fill out a quick form, pay a fee (I believe \$800, but I’m not certain of this), and we officially become an extension of them.
 - o Joel knows the specific details of how to do it.

Spiritual Principles

- It’s the law! Non-profit entities are required to register.
- It would violate the principles of honesty and integrity to simply choose not to register.

Process for Becoming a 501c3 Under Florida Region

- Full details can be found at: <http://naflorida.org/tax-exempt-filing/>
- They need this done by November to send everything in.
- Summary of the required steps (Again, full version is at the link above)
 - o Decide if we want to do this.
 - Recommended to create an Ad Hoc committee to get this process started. Which we kind of already have.
 - o Determine who the Board of Directors (BOD) will be.
 - No requirement on how many, but it should be an odd number.
 - o File Articles of Incorporation to become an official non-profit company.
 - RSO provides a link for the form.
 - Filing fee is \$87.50.
 - This is the only specific fee indicated on the Florida Region website.
 - Gets approved by the State of Florida.
 - o Create official bylaws for the company.
 - There’s a template on the RSO website.
 - We can have them be our policy, or include parts of policy, or make it however we want.
 - o ASC BOD applies for a federal ID from the IRS website.
 - o ASC BOD applies for an Employer Identification Number from the IRS website.
 - o ASC BOD can now open a checking account under the corporation using the federal ID.
 - It is recommended that the ASC close all old accounts and use the new account exclusively.
 - o Send a request to the RSO to be included as a tax exempt group under its umbrella.
 - Include a copy of the certified Articles of Incorporation and the Bylaws.
 - Our fiscal year must become in sync with the RSO’s (ending May 31).
 - o Annually, the ASC Treasurer determines its IRS filing and fills out Form 990.
 - This form must be submitted to the RSO as well to remain under their group exemption.

Additional Details

- Board members will have a fiduciary responsibility to the organization.
 - o Duty of Care = Board member must actively participate in the operations of the organization.
 - o Duty of Loyalty = Board member must operate in the interest of the organization and not promote a personal or any other agenda.
 - o Duty of Obedience = Board member must comply with all state and federal laws, as well as any bylaws or rules specified in the organizations operating documents.
- Individual groups will not automatically be able to exercise the tax exempt status of the area.

No questions from the floor.